

# 7 Steps to Earn a Certified Receivables Compliance Professional (CRCP) Designation

## Benefits of Certification

Stay informed of new rules, regulations, compliance news, state & federal legislation and more

Take the same courses required of businesses you contract with, focusing on industry best practices

Fulfill requirement for Business and Vendor Certification

### Fees

2-Year Certification Application Fee	\$250 member \$350 non-member
First-time Applicant Administrative Fee	\$100
2-Year Certification Renewal Fee	\$250 member \$350 non-member

### Estimated Education Cost for Application and Renewal

24 education credits (online and live courses) including two required courses:

- » *Introductory Survey Course on Debt Buying* (4 credits): \$250 members / \$325 non-members
- » Ethics (2 credits): \$74 members / \$104 non-members
- » RMAI online courses: \$0 members\* / varies for non-members
- » RMAI live/in-person courses discounted for members / varies for non-members

\* Excludes special webinars outside the regular monthly webinars

### For more information, see also:

**7 Steps to Earn the Certified Receivables Business (CRB) Designation**

**7 Steps to Earn the Certified Receivables Vendor (CRV) Designation**

## 7 Steps to Earn a

# Certified Receivables Compliance Professional (CRCP) Designation

*Type of Certification: Individual*

**Intended for receivables management industry professionals  
Required for Certified Receivables Business chief compliance officers**

**1. Read the Governance Document in its entirety** (including appendices):  
<https://rmaintl.org/GovernanceDocument>

- **Section 5.6:** Individual Certification Standards
- **Article VI:** Educational Requirements for Individual Certification

**2. Review Educational Requirements Manual-Appendix C.**

- Review subject matter eligible for continuing education credit.

**3. Complete 24 credits of continuing education** from RMAI or an Authorized Education Provider: <https://rmaintl.org/CRCP-Education>

- **Required courses** (online or live/in-person):
  - » RMAI's Introductory Survey Course on Debt Buying (4 hours/4 credits)
  - » Industry Ethics (2 hours/2 credits)
- **A maximum of sixteen (16) credits** every two (2) years can be taken from online courses.
- **A minimum of eight (8) credits** must be obtained from live/in-person courses
- **Authorized Education Providers include:**
  - » Receivables Management Association International ([rmaintl.org](http://rmaintl.org))
  - » ACA International ([acainternational.org](http://acainternational.org))
  - » California Association of Collectors ([calcollectors.net](http://calcollectors.net))
  - » Commercial Law League of America ([clla.org](http://clla.org))
  - » Credit Builders Alliance ([creditbuildersalliance.org](http://creditbuildersalliance.org))
  - » Delta Outsource Group, Inc. ([deltaoutsourcegroup.com](http://deltaoutsourcegroup.com))
  - » FDCPA Certifications, LLC ([fdcpacertifications.com](http://fdcpacertifications.com))
  - » insideARM ([insidearm.com](http://insidearm.com))
  - » Maurice Wutscher LLP ([mauricewutscher.com](http://mauricewutscher.com))
  - » National Creditors Bar Association ([creditorsbar.org](http://creditorsbar.org))
  - » National Tax Lien Association ([ntla.org](http://ntla.org))
  - » Resource Management Services ([resourcemanagement.com](http://resourcemanagement.com))
  - » The National Alliance of Buy Here Pay Here Dealers ([bhphinfo.com](http://bhphinfo.com))

**4. Complete the current version of the CRCP application:**

<https://rmaintl.org/CRCP-Application>

**5. Provide copies of all Certificates of Completion or Education Credit Forms** with supporting documentation for courses taken from Non-Authorized Education Providers or courses from Authorized Providers who did not provide a certificate of completion.

- **Education Credit Form:** <https://rmaintl.org/EducationCreditForm>

**6. E-mail or mail your application and education documentation, with payment, to RMAI:**

- **Email:** [cert@rmaintl.org](mailto:cert@rmaintl.org)
- **Mail:** 1050 Fulton Avenue, Suite 120, Sacramento, CA 95825

**7. Maintain/renew your CRCP by obtaining 24 continuing education credits every two years.** Required courses for renewal:

- Current Issues in Receivables Management (4 hours/4 credits)
- Ethics (2 hours/2 credits)

For more information on RMAI's Certification Program, contact Brianna Halsey at (916) 482-2720 or [bhalsey@rmaintl.org](mailto:bhalsey@rmaintl.org) or visit <https://www.rmaintl.org/certification>